



**Position: Pipeline CAD/GIS Technician**

**Location:** Houston, TX (Greenspoint Area)

**CAD Market Specialization:** Natural Gas  
Transmission Pipeline As-Built Natural Gas  
Transmission and Distribution

This is a full-time, full benefit, hourly position with a starting hourly rate of \$17.00 to \$33.00 /hour with actual rate commensurate upon relevant experience.

**Position Description**

Read, interpret, and load pipeline as-built drawings and documentation into an Integrity Assessment Program (IAP).

**Required General Skills**

- Ability to respond calmly and effectively to resolve unforeseen issues.
- Ability to function productively both individually and in a team environment.
- Attention to detail.
- Strong Interpersonal and communication skills.
- Strong technical communication skills to effectively interface with both field operators and CAD/GIS Personnel.
- Basic knowledge of geometry.
- Working knowledge of Microsoft Office application including MS Access and MS Query.

**Desired Experience**

- Hands-on experience with Computer Aided Drafting and Design (CADD) systems.
- Hands-on experience with Geographic Information Systems (GIS) and the use of coordinate systems.
- Ability to read and interpret pipeline drawings and documentation.

**Essential Job Functions:**

- Provide routine maintenance of data tables and structure used in the IAP through GIS system.
- Periodically upload data into the Integrity Assessment Program from various databases including GIS and Field Survey information as part of as-built function for the IAP.
- Perform advanced data Integration activities using specialized CAD / GIS computer software.
- Assist Pipeline Integrity Specialist with scenario based analysis used in the IAP.

**Minimum Education and General Experience Requirements**

High school diploma or equivalent.

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Interested parties please submit digital resume and cover letter in Adobe Acrobat or Microsoft Word format to [info@globalinformationssystem.com](mailto:info@globalinformationssystem.com)

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